

Re: Important Exams and Assessment information

Publication of results

Please note the following dates for the online publication of your results on your student intranet account:

- *If you are a **final** year undergraduate student; Tuesday, 28th June 2022*
- *If you are a **non-final** year undergraduate student; Thursday, 7th July 2022*

Results will be available from these times on the dates specified above:

9am - Faculty of Science and Engineering

9.15am - Faculty of Humanities and Social Sciences

9.30am - Faculty of Medicine, Health and Life Sciences

Please be advised that the above dates will differ for some programmes, including some programmes within the Faculty of Medicine, Health and Life Science. Students pursuing these programmes are asked to contact their School/Faculty for further information on the result publication dates.

Your Student Intranet Account

You can expect to receive the following information under the '2021 Modules' tab on the Course Details screen:

- The modules pursued and marks achieved
- Your progression decision (if you are a non-final year student)
- Your award/classification decision (if you are a final-year student)
- An explanation of your academic decision and further information/guidance on the procedures for requesting an academic appeal/confirmation of accuracy of published marks.

If you experience difficulty in logging into your student intranet account, please contact: customerservice@swansea.ac.uk

Extenuating Circumstances

If you have any extenuating circumstances that you consider are affecting your academic performance, that is your coursework submission and/or examinations/assessments you should speak to your School/Faculty as a matter of urgency.

In the case of May/June examinations/assessments, your School/Faculty will provide you with a request for deferral form to complete and return to them by their stipulated deadline.

For the full Extenuating Circumstances Policy and Frequently Asked Questions fact sheet please see:

<https://myuni.swansea.ac.uk/academic-life/academic-regulations/aqs-policies/policy-on-extenuating-circumstances/>

In particular, please note:

- If you have symptoms of or have tested positive for Covid 19, do not attend on-site examinations. Contact your School/Faculty immediately to discuss the assessment options available to you.
- If you are going to request a deferral of more than one examination/assessment, you must complete and return to your School/Faculty the request for deferral form within the prescribed School/Faculty deadline for each assessment and not just following the last affected examination/assessment. You may therefore have to complete more than one form if you have affected examinations/assessments.
- Do not wait until you have supporting evidence before advising your School/Faculty of your extenuating circumstances. The form requesting a deferral must be submitted prior to the examination/assessment or within the prescribed School/Faculty deadline. Please refer to sections 3.1.2, 3.2.1 and 3.2.2 of The Policy for further detail on appropriate supporting evidence.
- If you request the deferral of a May/June examination/assessment, the deferred opportunity will be offered during the August supplementary period.

Academic Appeals

During the 2020/21 academic session, the University received **281** academic appeals in total (Undergraduate, Postgraduate Taught and Research). The majority of these appeals were based on the grounds of extenuating circumstances which affected the student's academic performance. Because the University has a clear policy on how and when students should raise their extenuating circumstances and students who submitted academic appeals could not provide evidence to show that they were not capable of assessing their fitness and notifying their college, **226 of the 281** appeals were unsuccessful. It is therefore very important that if you have any extenuating circumstances that you reflect on these, consider whether your academic performance is being affected and if you think it is, raise these circumstances with your School/Faculty (as outlined in the Policy on Extenuating Circumstances Affecting Assessment). A failure to do so will, as indicated by the figures above, most likely result in any subsequent appeal based upon those extenuating circumstances being unsuccessful.

If you wish to appeal your decision, there are strict guidelines. Please refer to the following information:

<https://myuni.swansea.ac.uk/academic-life/academic-regulations/assessment-and-progress/academic-appeals/>

If you think any of your marks are inaccurate you can query this. Please see the information here:

<https://myuni.swansea.ac.uk/academic-life/academic-regulations/assessment-and-progress/accuracy-of-published-marks/>

Academic Transcripts

Please note that you can access your official Academic Transcript on your student intranet account. You will find the Transcript button under the 'Course Details' tab on the right-hand side. Your transcript is also included in your Higher Education Achievement Report (HEAR), for which access can be gained via your account on gradintel.com. Students who have completed their studies will also find the transcript on their Gradintel account. You can activate your Gradintel account via your MyUni dashboard and any queries should be directed to hear@swansea.ac.uk. The Graduation team will contact Award students in due course to provide more information on the issue of degree certificates.

RESULTS CANNOT BE DISCLOSED OVER THE TELEPHONE OR BY EMAIL

Assessment and Awards Office
Academic Services
Swansea University

Parthed: Gwybodaeth bwysig ynglŷn ag Arholiadau ac Asesu

Cyhoeddi Canlyniadau

Sylwer ar y dyddiadau canlynol ar gyfer cyhoeddi eich canlyniadau ar-lein yn eich cyfrif myfyriwr ar y fewnwyd:

- *Os ydych chi'n fyfyrwr israddedig yn ei flwyddyn **olaf**; Dydd Mawrth, 28 Mehefin 2022*
- *Os ydych chi'n fyfyrwr israddedig **nad yw yn ei flwyddyn olaf** Dydd Iau, 7 Mehefin 2022*

Bydd canlyniadau ar gael o'r amserau hyn:

9am – Coleg Peirianeg a Chwaraeon a Gwyddor Ymarfer Corff

9.15am - Cyfadran y Dyniaethau a'r Gwyddorau Cymdeithasol

9.30am – Y Gyfadran Meddygaeth, Gwyddorau Iechyd a Bywyd

Sylwer y bydd y dyddiadau uchod yn wahanol ar gyfer rhai rhaglenni, gan gynnwys rhai rhaglenni yn y Gyfadran Meddygaeth, Iechyd a Gwyddor Bywyd. Gofynnir i fyfyrwyr sy'n dilyn y rhaglenni hyn gysylltu â'u Ysgol/Cyfadran am ragor o wybodaeth am ddyddiadau cyhoeddi canlyniadau.

Eich Cyfrif Myfyriwr ar y Fewnwyd

Gallwch ddisgwyl derbyn yr wybodaeth ganlynol o dan y tab 'Modiwlau 2021' ar y sgrin Manylion y Cwrs:

- Y modiwlau a ddilynwyd a'r marciau a gyflawnwyd
- Eich penderfyniad dilyniant (os nad ydych yn fyfyrwr yn eich blwyddyn olaf)
- Penderfyniad eich dyfarniad/dosbarthiad (os ydych yn fyfyrwr yn eich blwyddyn olaf)
- Esboniad o'ch penderfyniad academaidd a gwybodaeth bellach /arweiniad ar y gweithdrefnau ar gyfer cyflwyno cais am apêl academaidd/cadarnhau cywirdeb y marciau a gyhoeddwyd

Os ydych yn cael anhawster mewngofnodi i'ch cyfrif myfyriwr ar y fewnwyd, e-bostiwch: customerservice@abertawe.ac.uk

Amgylchiadau Esgusodol

Os oes gennych amgylchiadau esgusodol y teimlwch eu bod yn effeithio ar eich perfformiad academaidd, sef cyflwyno eich gwaith cwrs a/neu sefyll arholiadau/asesiadau, dylech siarad â'ch Ysgol/Cyfadran ar frys.

O ran yr arholiadau/asesiadau ym mis Mai/Mehefin, bydd eich Ysgol/Cyfadrn yn rhoi ffurflen cais am ohirio ichi, i'w chwblhau a'i dychwelyd atynt erbyn eu dyddiad dynodedig.

Ar gyfer y Polisi Amgylchiadau Esgusodol llawn a'r daflen ffeithiau Cwestiynau Cyffredin, gweler:

<https://myuni.swansea.ac.uk/cy/bywyd-academaidd/rheoliadau-academaidd/polisi%3%AFau/polisi-ar-amgylchiadau-esgusodol/>

Yn benodol, sylwer:

- Os oes gennych symptomau neu os ydych wedi cael prawf positif am Covid-19, peidiwch â dod i arholiadau ar y safle. Cysylltwch â'ch Ysgol/Cyfadrn ar unwaith i drafod yr opsiynau asesu ar gael i chi.
- Os byddwch yn cyflwyno cais am ohirio mwy nag un arholiad/asesiad, mae'n rhaid ichi gwblhau a dychwelyd i'ch Ysgol/Cyfadrn y ffurflen cais am ohirio erbyn dyddiad cau dynodedig yr Ysgol/Cyfadrn ar gyfer pob asesiad ac nid yn unig ar ôl yr arholiad/asesiad olaf yr effeithir arno. Felly, mae'n bosibl y bydd rhaid i chi gwblhau mwy nag un ffurflen os yw'ch amgylchiadau wedi effeithio ar arholiadau/asesiadau.
- Peidiwch ag aros tan i chi gael tystiolaeth ategol cyn rhoi gwybod i'ch Ysgol/Cyfadrn am eich amgylchiadau esgusodol. Rhaid i chi gyflwyno'r ffurflen cais am ohirio cyn yr arholiad/asesiad amgen, neu erbyn dyddiad cau dynodedig yr Ysgol/Cyfadrn. Gweler adrannau 3.1.2, 3.2.1 a 3.2.2 y Polisi am ragor o fanylion am dystiolaeth ategol briodol.
- Os byddwch yn cyflwyno cais am ohirio arholiad/asesiad ym mis Mai/Mehefin, cynigir y cyfle wedi'i ohirio yn ystod cyfnod arholiadau ychwanegol mis Awst.

Apeliadau Academaidd

Yn ystod sesiwn academaidd 2020/21 derbyniodd y Brifysgol **281** o apeliadau academaidd (israddedig, ôl-raddedig a addysgir ac ymchwil ôl-raddedig). Roedd y mwyafrif o'r apeliadau hyn ar sail amgylchiadau esgusodol a effeithiodd ar berfformiad academaidd y myfyriwr. Am fod gan y Brifysgol bolisi eglur ar sut a phryd y dylai myfyrwyr fynegi eu hamgylchiadau esgusodol, a methodd myfyrwyr a gyflwynodd apeliadau academaidd ddarparu tystiolaeth i ddangos nad oeddent yn gallu asesu eu ffitrwydd a rhoi gwybod i'w Ysgol/Cyfadrn, roedd **226 o'r 281** o apeliadau yn aflwyddiannus. Mae'n bwysig iawn, felly, os oes gennych amgylchiadau esgusodol, eich bod yn myfyrio arnynt, yn ystyried p'un ai eu bod yn effeithio ar eich perfformiad academaidd ai peidio, ac os ydych yn credu hynny dylech roi gwybod i'ch Coleg amdanynt (fel y nodir yn y Polisi ar Amgylchiadau Esgusodol sy'n Effeithio ar Asesu). Fel y gwelir o'r ffigurau uchod, mae'n debygol y byddai methu gwneud

hyn yn golygu y bydd apêl ddilynol ar sail amgylchiadau esgusodol yn aflwyddiannus.

Os hoffech apelio yn erbyn eich penderfyniad, mae canllawiau llym. Gweler yr wybodaeth ganlynol:

<https://myuni.swansea.ac.uk/cy/bywyd-academaidd/rheoliadau-academaidd/asesu-a-chynnydd/apeliadau-academaidd/>

Os credwch fod unrhyw farciau yn anghywir, cewch ymholi ynghylch hyn. Gweler yr wybodaeth yn:

<https://myuni.swansea.ac.uk/cy/bywyd-academaidd/rheoliadau-academaidd/asesu-a-chynnydd/cywirdeb-astudiaethau/>

Trawsgrifiadau Academaidd

Sylwer bod eich trawsgrifiad academaidd swyddogol ar gael i chi drwy eich cyfrif myfyriwr ar y fewnrwyd. Gwelwch y botwm Trawsgrifiad dan y tab 'Manylion Cwrs' ar yr ochr dde. Mae eich trawsgrifiad hefyd wedi'i gynnwys yn eich Adroddiad Cyrhaeddiad Addysg Uwch (HEAR), y gallwch ei weld drwy eich cyfrif yn gradintel.com. Bydd myfyrwyr sydd wedi cwblhau eu hastudiaethau yn dod o hyd i'r trawsgrifiad ar eu cyfrif Gradintel hefyd. Gallwch actifadu eich cyfrif Gradintel drwy eich dangosfwrdd MyUni ac os oes gennych ymholiadau, dylech eu cyfeirio at hear@abertawe.ac.uk. Bydd y tîm Graddio yn cysylltu â myfyrwyr blwyddyn olaf maes o law er mwyn rhoi rhagor o wybodaeth iddynt am dderbyn tystysgrifau gradd.

NI ELLIR DATGELU CANLYNIADAU DROS Y FFÔN NEU DRWY E-BOST

Swyddfa Asesu a Dyfarniadau
Gwasanaethau Academaidd
Prifysgol Abertawe